**10-18-22 CFDMC Board Minutes**

**Board Members Participating**: Michael Adams, Eric Alberts, Sheri Blanton, Lynne Drawdy, Dr. Vincent Hsu (proxy), Jim Judge, Georganna Kirk, Chief Chris Kammel, Aaron Kissler, Reginald Kornegay, Kenneth Peach (proxy), Christina Proulx, Chief Aaron Rhodes, Susan Saleeb, Wayne Smith, Clint Sperber, Lynda W.G. Mason

**Others Participating**: Beverly Cook, Matt Meyers

**Call to Order, Welcome, Roll Call**: Eric Alberts welcomed the group and called the meeting to order at 4:01 p.m. He thanked everyone for attending despite their busy schedules. Roll was called and a quorum was reached.

**Approval of 8/16/22 Board Minutes**: Eric advised that the August minutes were sent out with the calendar invitation. Jim Judge moved to approve the minutes as submitted and Aaron Rhodes seconded the motion. There was no discussion or opposition and the motion carried.

**Approval of July and August 2022 Treasurer’s Reports**: Lynda W. G. Mason advised that she has reviewed and approved these reports. The Coalition remains in very good financial standing. Jim moved to approve the reports as submitted and Reggie Kornegay seconded the motion. There was no further discussion or opposition and the motion carried.

**Executive Committee Update**: Eric advised that the Executive Committee met on September 19 and approved the August minutes. The committee reviewed the cyber survey results and noted that there was a good cyber presentation at the September Coalition meeting. He advised that the marketing pilot, focused on using social media will begin in October, and ads will be coming out on Facebook and LinkedIn that the Board can share. Eric stated that the conference planning team has been meeting and preparations for the December conference are underway. We are still confirming some speakers. Eric stated that the group discussed the member and leader of the year process which will be presented to the Board today. Reggie reported on participation and response to Hurricane Fiona and an NDMS exercise being planned for Region 4. The next Executive Committee call is scheduled for November 21.

**Old Business**:

* **Traffic Light Update**: Reggie advised that all Quarter 1 deliverables have been submitted and approved by DOH. The report was sent out to the Board.
* **Board Engagement**: Eric advised that an update was sent out which highlights the engagement by Board members. He thanked all for their support.
* **Marketing Update**: Lynne stated that we have been working with IDX for several weeks to update the Coalition’s Facebook and LinkedIn accounts. Ads targeting healthcare and response leaders will begin later this month. We will receive data on reach, frequency and conversions (interest in joining the Coalition).
* **September Coalition Meeting**: Reggie stated that the meeting was very informative and there were great presentations on cyber security, nursing staffing shortages, recruitment and retention strategies, and updates to The Joint Commission standards. He stated that there was good feedback on the meeting and the survey results were shared with the Board. Eric stated that he heard good things about the meeting and thanked Reggie for chairing the meeting.
* **Region 5 Medical Examiners MOU:** Sheri Blanton reported that we have been working on getting an MOU signed by the region’s medical examiner offices since February 2017. This has never been done in the state before. She stated that as of now, four of the five ME offices have signed the MOU and she is working on getting a signature from the new ME in Brevard County. The MOU will allow the region’s medical examiners to support each other in an event that does not have a declaration and resources such as FEMORS available. The MOU will allow them to provide equipment and personnel to other offices. Sheri thanked Lynne for assistance with the MOU language and the Orange County attorney. Lynne stated that this is a huge accomplishment. In applying for federal grants, one of the areas where we lose points is lack of MOUs. Eric applauded Sheri for her leadership in this.

Clint Sperber advised that he heard there were two DMORTs deployed to Florida in response to Hurricane Ian. Lynne stated that FEMORS deployed, and we loaned them two of our portable morgues. She stated that there were also two DMAT teams deployed, but she was unaware of a DMORT deployed to Florida. Sheri verified this. She stated that they are still receiving death information from the Southwest Medical Examiner offices, including direct and indirect deaths. She stated that in Region 5, all deaths were indirect.

**New Business:**

* **Contract Amendment/Budget Revision Approval:** Lynne reported that DOH is distributing carryover dollars to the Coalitions and we will receive an additional $68,602.40 this year, which must be tied to a project that impacts a gap identified in our HVA. We will receive a new contract that adds these dollars and the HVA requirement, along with some contract language clean-up. She stated that the Family Assistance Center Workgroup and Pediatric Workgroup are working together to address reunification as a gap and suggested that these dollars be put into the Other budget category with a new project for training, tabletops and exercises related to family assistance and pediatric surge. If all of the funding is not used for that purpose, Lynne will bring a proposed amendment back to the Board for approval. A revised budget amendment reflecting this suggestion was sent out to the Board with the calendar invitation. Christina Proulx moved to approve the budget amendment as submitted and Lynda seconded the motion. Eric asked if there were any discussion or opposition and there was none. The motion carried.
* **Member/Leader of Year Process**: Clint advised that requests for nominations for the 2022 Member of the Year and Leader of the Year were sent out on September 20, and the nomination period closes October 20. The Member of the Year nominations will be sent out to the Board for a vote, and the Executive Committee will vote on the Leader of the Year. These awards will be presented at the December conference.
* **December Annual Conference**: Eric stated that he hopes all Board members can attend, and reviewed the pre-conference trainings (including HICS, MHFA, COOP, CEMP and SKYWARN) and the conference agenda (including presentations on Hurricane Ian response in Southwest Florida, climate change, active assailants, emerging infectious diseases) and mini-training breakouts (including stress first aid, a tabletop, lessons learned from Region 5 Hurricane Ian response, a National Weather Service safety briefing and burn training), . Lynne advised that the agenda at-a-glance and registration link will be sent out on Wednesday. Lunch will be provided and there will be door prizes throughout the day. Most sessions will also be available virtually.

**Report-outs by Discipline/Open Forum**:

* **Nursing Homes**: Michael Adams advised that some nursing homes are still dealing with the impact form the hurricane. He stated that his facility fared well, and overall communication was good with daily calls with Florida Hospital Association and AHCA.
* **Hospitals:** Eric stated that many hospitals had some sort of water intrusion but overall most recovered quickly. He stated hospitals are still dealing with COVID and Monkeypox and have begun preparing for the re-emergence of Ebola. Christina stated her hospitals did well and were not heavily impacted. They did receive some patients from the west coast, and it was exciting to see the hospitals in the region stand up, respond, and assist south Florida, focusing on patient needs, families, first responders and behavioral health. She said there were some great news stories about hospital care packages and assistance with housing.
* **Emergency Management:** Jim stated that emergency management offices are still responding to flooding across Osceola, Seminole, Lake and Volusia Counties. He stated that Volusia County shut down their last shelter yesterday. The beaches were hit very hard, and some homes are at risk without corrective action. Eric thanked Jim and the other emergency managers within the region for the leadership and support in this event.
* **EMS:** Chief Kammel stated that the south end of the region was not hit hard; there were some rain issues, but they are doing well. Chief Rhodes stated that they are settling down and the task force is back on. He stated they have a good relationship with Division of Emergency Management and deployed resources to the State EOC and logistics center. He stated that the Central Florida response to the hurricane and to the west coast was phenomenal.
* **FQHC:** Georganna Kirk stated that the region’s FQHCs did well with minimal damage at her site. She stated that they are helping sister centers in Ft. Myers.
* **DOH:** Aaron Kissler stated that the CHDs are also getting back to regular business. Lake County did not have a lot of damage but there are a couple of facilities still struggling. Clint advised that the Treasure Coast fared well. He stated that post storm they have deployed eight employees to assist Environmental Health and shelters in the impacted area. He stated that he is meeting with them Friday to thank them for this work and to hear their lessons learned. Clint advised that the state is in the process of rolling-out Naloxone.
* **VA:** Reggie offered his appreciation for the enormous amount of work that went into the response to Hurricane Ian. He stated the VA had to evacuate a facility in Pinellas County and have valuable lessons learned about evacuation planning and coordination. He stated that some facilities are not up to full operations but are providing some services.
* **Dialysis:** Wayne Smith stated that dialysis centers fared well. There were a few clinics with flooding, and they have learned a lot from that.
* **Pharmacy:** No report
* **Disaster Behavioral Health:** Lynda stated that crisis training in September was cut short to get people home to prepare; this will be completed in January. She stated that the Northland disaster team just returned from Pine Island and that the area was devastated. The building the team was staying in had a roof collapse and so they had to return. Northland will be deploying another team. The Florida Crisis Response Team has also deployed teams.
* **Coalition:** Lynne advised that the Coalition submitted a UASI project to sustain the Juvare products when the FHA grant ends. She stated that EMResource ranked high and should receive funding. e-ICS did not score as high and may not be funded. Lynne thanked Eric and Alan Harris for their support of these projects. EMTrack was taken off the table as we have never been able to test this. She stated that the state is working on a statewide patient tracking solution. We have also submitted a project for SHSGP funding for a new truck for the regional medical assistance team. She thanked Chief Rhodes for his support of the truck project. There is a meeting in November to rank these projects and she will let the Board know how this project fares. She stated that the Coalition has sent out a survey to capture lessons learned from Hurricane Ian.

**Next Meeting**: December 20, 2022 at 4 pm

**Adjournment:** The meeting adjourned at 5:00 pm