

1-8-19 Trauma Advisory Board Executive Committee Minutes

Welcome: Dr. Pappas welcomed those present and wished all a Happy New Year.

Roll Call:

Executive Committee Members Present:

Orlando Health: Dr. Joseph Ibrahim, Tina Wallace, Adriana Patel
Halifax: Lindsey Martin & Rob Love
Central Florida Regional: Bill Campbell
Martin EMS: Chief Chris Stabile
Indian River EMS: Not represented
City of Palm Bay EMS: Chief Gaius Hall
Florida Hospital/Advent: Margot Ververis
Southern Healthcare: Not represented
DOH-St. Lucie: Clint Sperber
City of Leesburg: Commissioner Elise Dennison
County Representative: vacant

Dr. Pappas announced that eight of the eleven executive committee members were present and a quorum was reached.

Ex-officio Members Present:

FCOT: Not represented
ATPC: Not represented
EMS AC: Not represented
FHA: John Wilgis
CFDMC: Matt Meyers and Lynne Drawdy

Guests:

Dr. Tracy Bilski, Osceola Regional Medical Center
Melanie Black, DOH-Volusia
Stacy Brock, DOH-Indian River
Julie Carter, Florida Hospital New Smyrna
Georgianne Cherry, DOH-Osceola
Miranda Hawker, DOH-Indian River
Aaron Kissler, DOH-Lake
Lisa Livingston, Osceola Regional Medical Center
Vianca McCluskey, DOH-Osceola
Michele Rud, Osceola Regional Medical Center
Dr. Kevin Sherin, DOH-Orange
Maria Stahl, DOH Brevard
Karen Thurmond, Air Care
Andy Watts, FDLE
Carol Wegener-Vitani, DOH-Martin

Call to Order: Chief Stabile and Tina Wallace called the meeting to order at 11:11 am.

Review and Approval of Minutes: Dr. Pappas advised that the minutes are posted on the coalition website and a notice was sent out in December to all stakeholders. A motion was made and seconded to approve both the November 2018 and December 2018 minutes. There was no opposition and both motions carried.

CFDMC/RDSTF Update: Lynne provided updates on two upcoming exercises. The Coalition Surge Tool tabletop will be held on February 11. Eleven hospitals will play as evacuating hospitals with a goal of finding appropriate bed placements and transportation resources within 90 minutes; all other hospitals in the region will play as receiving facilities, and nursing homes will also be encouraged to participate as receiving facilities. The annual mass casualty full-scale exercise will be held on April 11. This year, most hospitals within the region are participating. Andy Watts stated that there is an RDSTF Region 5 meeting this week which will be used to plan for this year.

Executive Director's Report: Dr. Pappas stated that we made a request to DOH for budget to support the Trauma Advisory Board but DOH has stated they cannot meet this request. Lynne stated that we also submitted a request for preparedness carryover dollars and we expect to hear about that by the end of January.

March General Meeting Update: Dr. Pappas proposed the next face to face on March 12 in the metro Orlando area, and thanked Margot Ververis for volunteering to host this at an Advent Health facility. He suggested holding the next meeting during the summer, and thanked Osceola Regional for volunteering to host that meeting. He asked for a host for the winter meeting, and Halifax volunteered to host that meeting in Daytona.

Old Business

Bylaws Proposals:

Dr. Pappas stated that the Preparedness Committee proposed the creation of an ad hoc seat on the executive committee for RDSTF Region 5 law enforcement agencies. Bill Campbell moved to add an ex-officio representative for law enforcement, and Lindsay Martin seconded the motion. There was no opposition and the motion carried.

Dr. Pappas advised that the Trauma Agency Plan Ad Hoc Committee recommended that we continue the Trauma Advisory Board and not at this time pursue submission of a regional trauma agency plan. Dr. Pappas suggested the reorganization of the ad hoc committee into a standing Clinical Leadership Committee consisting of RDSTF-5 Trauma and EMS medical directors. The Clinical Leadership Committee will function as a clinical best practice committee and steering committee for Trauma Advisory Board development. He proposed this change to take effect as soon as possible but no later than March, 2020, the start of the next three-year term for Executive Committee members. He asked for discussion or questions. Chief Stabile asked if this would replace the ad hoc committee and be given a new name, a defined role, and more teeth, and Dr. Pappas affirmed that it would. He suggested Clinical Leadership as the title for the committee. It was suggested that there be a trauma pediatric representative on the group. Other agreed that this is a positive step. Bill Campbell moved to create the committee; and Commissioner Dennison seconded the motion. There was no further discussion or opposition and the motion carried.

Dr. Pappas advised that there was a previous recommendation to include an EMS representative from each county, but also concern expressed over keeping the Executive Committee at a manageable size. He has worked with EMS and proposed EMS agency representatives to be reorganized by geographic region, adding a south representative (for Martin, St. Lucie, Indian River), a central representative (for Orange, Seminole, Osceola) and a north representative (for Lake, Volusia, Brevard). Under the current structure of the Executive Committee, EMS has three seats on the Executive Committee (the EMS Chair, Co-Chair and Non-Transporting Agency Representative). He proposed that south, central and north representatives replace these, with the Chair and Co-Chair seats rotating among the three. He suggested that this change take effect as soon as possible but no later than March, 2020, the start of the next three-year term for Executive Committee members. Chief Stabile agreed with the proposal and stated that EMS agencies in the southern part of the region are used to working together. He asked if we would solicit or appoint the north and central members. Dr. Pappas stated that when we first created the executive committee, it was a coalition of the willing and approved by the CFDMC Board. He stated that we have now matured and need a process to appoint executive committee members. The last executive committee member appointed was Tom O'Neill,

replacing the rehabilitation agency representative. Orlando Health nominated Mr. O'Neill, and the CFDMC Board approved this appointment. He proposed that the Trauma Advisory Board Executive Committee solicit and nominate members, for approval by the CFDMC Board. Dr. Pappas asked if there were any concerns or barriers with this approach. There were none expressed. Chief Stabile moved to appoint a southern, central and northern EMS agency representative to the Board, rotating the EMS Chair and Vice Chair seats among these three. Clint Sperber seconded the motion. There was no further discussion, no opposition, and the motion carried.

Dr. Pappas referred members to the proposal by Orlando Health to expand the current executive committee to include representatives from each trauma center in the region, each EMS agency, and others. Dr. Ibrahim stated that the goal of the proposal was to ensure representation by all entities. He stated that with the restructuring of the EMS agency seats to ensure representation from each part of the region, he feels this proposal is no longer needed. Dr. Ibrahim moved to put the Orlando Health proposal on hold and re-evaluate bylaws changes at a later date. The motion was seconded, no opposition was raised and the motion carried.

System Support Committee Update: Tina Wallace reported the committee had a call this morning, and will be asking for Trauma stakeholders to share resources/links for injury prevention which will be posted on the Coalition website.

Dr. Pappas stated that FCOT may be an opportunity to obtain a large number of Stop the Bleed kits. He will report on that at next meeting.

Preparedness Committee Update: Dr. Ibrahim stated the committee had a productive call this morning. He stated they have finalized the hospital mass casualty triage sheet and this will be tested during the April full-scale exercise. He stated that the committee discussed communication across the region during a mass casualty event, and Alan Harris will incorporate this into the IMT portion of the exercise. He stated the group is also going to work on engaging all clinicians in exercises. He will share the letter Orlando Health uses.

Ad Hoc Agency Committee Update: As discussed earlier, the ad hoc committee recommended not creating a regional trauma agency at this time and continuing to develop the trauma advisory board. Dr. Ibrahim moved to accept this recommendation and Chief Stabile seconded the motion. There was no opposition and the motion carried.

Other:

Chief Stabile has contacted every EMS agency in the region and has received some responses with new contacts. He will send this to Lynne to add to the stakeholder list.

Next Conference Call: February 12, 2019 11 am

The meeting adjourned at 11:55 am