

1-15-19 Board Meeting Minutes

Board Members Participating: Eric Alberts, Sheri Blanton, Randall Blue, Dave Freeman, Alan Harris, Georganna Kirk, Aaron Kissler, Bob McPartlan, Dr. Peter Pappas, Clint Sperber, Chris Stabile, Karen van Caulil, Lynda W.G. Mason, Steve Wolfberg

Other Participating: Lynne Drawdy

Welcome & Call to Order: Lynda W.G. Mason welcomed everyone to the first Board call of 2019, and thanked for participating. She called the meeting to order at 4:02 pm with a quorum present.

Approval of December 2018 Board Minutes: Lynda reminded the Board that the minutes were previously distributed and asked if there were any questions or discussion. Bob McPartlan moved to approve the minutes as submitted and Karen van Caulil seconded the motion. There was no further discussion and the motion carried with no opposition.

Approval of December 2018 Treasurer's Report: The report has not yet been received and will be pended until February.

Old Business:

- Second Quarter Deliverables/Traffic Light Report: Lynne Drawdy reported that all second quarter deliverables have been posted. Traffic report highlights for December include completing Hospital Incident Command System and Nursing Home/Healthcare Incident Command System training, two COOP workshops, and the mass fatality and emerging infectious disease tabletops. The after action reports are under development and will be presented to the Board in February.
- ESS / FLHealthSTAT: Eric Alberts stated that AHCA requires hospitals to provide bed updates during drills and events and hospitals and coalitions can be fined for non-compliance. When the state transitioned from FLHealthSTAT to ESS, many hospitals had problems in accessing the system, which requires a specific Internet provider (Chrome). Last week there was a drill and some hospitals were unable to enter data. The Coalition has no access to this system and so cannot monitor compliance, assist hospitals, or use this during drills. The Board wrote a letter in December expressing concerns and we have received no response yet. Lynne reported that she discussed this with the Florida Hospital Association and asked that this be put on the agenda for the statewide Healthcare Coalition Task Force meeting in Tallahassee next week. If this cannot be resolved, the coalitions will raise this issue to ASPR. Randall Blue stated that he will raise this issue at the Florida Healthcare Association meeting this week. Eric Alberts moved approval to raise the issue to ASPR and Bob McPartlan seconded the motion. The motion carried with no opposition. Lynne will raise this issue to the ASPR project manager during next week's meeting.
- Update on Drug Shortages: This will be pended until the February call.

- Coalition Leader and Member Awards: Lynda reported that no nominations were received and a reminder will be sent out giving a two week extension.
- Doodle for Board Retreat: Lynne advised that there has been a delay in the ASPR funding opportunity announcement, it is now expected late February/early March. She sent out a Doodle poll to schedule a Board retreat in March to begin planning.

New Business:

- Part-Time Position: Lynda reported that the Executive Committee has discussed the need for a part-time project specialist position, similar to last year, which will be funded from unused salary dollars. Eric Alberts moved to approve a part-time position, and Karen van Caulil seconded the motion. There was no discussion and the motion carried without opposition. Karen agreed to reach out to UCF and Rollins to seek fellows and interns. Lynne will reach out to Alan Harris to see how they recruit interns.
- 2019 Orlando Health Emergency Management Conference: Eric Alberts reported that Orlando Health is hosting a one day conference on May 31. He stated that he's been traveling around the country presenting on Pulse to other coalitions. He suggested that the Coalition explore holding a conference, present on Pulse, and invite other speakers from other events, such as the Las Vegas mass shooting. He stated this is a good way to engage partners. Lynne advised that Region 1 and Region 4 coalitions have sponsored conferences over the past two years. Lynda stated that she attended the Region 4 conference it was good and agreed this would be good for Central Florida. Alan agreed. Lynne stated that we do have to be careful to ensure that no time paid by ASPR is charged to an event for which we charge a fee. Dave Freeman moved to begin planning a coalition-sponsored conference, and Alan seconded the motion. The group agreed to either a half-day or full-day. Lynne stated that we will need a board member to lead a planning group, and Eric and Dave volunteered. There was no further discussion and the motion passed with no opposition. Lynne will send out Doodle to the Board to seek volunteers and set a planning date.

Announcements & Upcoming Events:

Dave stated that the regional medical assistance team supported the Disney Marathons this past weekend with more than 20 team members participating each day. He stated this is a good team and helps to recruit new team members.

Steve asked if there is an exercise plan for the April 11 full-scale exercise. Lynne stated that the planning team is meeting and we are currently finalizing hospitals and victim numbers. We expect to have the exercise plan ready by late February.

Lynda reminded Board members to let Lynne know of trainings and exercises that should be posted to the calendar on the Coalition website.

Next Meeting: February 19 at 4 pm

Adjournment: Lynda thanked the Board for their service. The meeting adjourned at 4:31 pm.